

# *Faith Bible College*

*Grounded in the Word, Growing in Christ,  
Giving Back to the Church*



## 2023-25 Academic Catalog

**Faith Bible College**

6330 Newtown Road, Suite 211

Norfolk, VA 23502

Phone: (757) 423-2095

[www.faithbiblecollege.com](http://www.faithbiblecollege.com)

## **FBC Discrimination, Harassment, and Retaliation Policy**

The motto of Faith Bible College is “Grounded in the Word, Growing in Christ, Giving Back to the Church.” In order to follow that motto, we strive to provide a working and learning environment free from discrimination, harassment, or retaliation. FBC defines discrimination as the intentional unjust treatment of an individual or group. Thus, the College prohibits conduct, speech, or communication that discriminates against individuals or groups based on their race, ethnicity, sex, gender, age, or veteran status. Furthermore, the College upholds the traditional biblical definition of marriage and family in its policies and procedures for all members of the College community. FBC will make reasonable accommodations for students, staff, faculty, and Board members who have disabilities. All Board members, faculty, staff, and students must affirm their personal faith in Jesus Christ in order to become a member of the Faith Bible College community.

This policy applies to FBC students, staff, and faculty on the College campus and at any College-sponsored event or activity, whether on or off campus, and is encouraged in every facet of life.

The College also prohibits retaliation directed at any individual who reports or files a claim of discrimination or harassment, or who participates in an investigation of a claim of discrimination or harassment. Any member of the College community who is found to have engaged in unlawful discrimination, harassment, or retaliation is subject to appropriate corrective or disciplinary action in accordance with applicable college policies and procedures.

## Table of Contents

FBC Discrimination, Harassment, and Retaliation Policy	2
A Letter from our President, Dr. Kevin Newman	4
College Profile - History	5
Mission Statement	6
Core Values and Institutional Goals	7
Doctrinal Statement	8
Governance, Authorization and Accreditation	9
Admissions- Application Requirements and Process	10-11
Financial Information	
• Tuition and Fees	12-13
• Add/Drop/Withdraw; Re-enrollment	13-14
• Course Registration and Student Preparedness	14-15
Student Life-Field Education and Standards of Conduct	16-17
Academic Information	18-24
• Advisor	
• The Semester System	
• Grading system	
• Required Course Work; Research & Writing Seminar	
• Course Registration	
• Student Effort Hours, Class Attendance	
• Student Academic Progress Policy, Graduation Requirements	
Degree and Certificate Programs of Study	25
Objectives for Certificate in Biblical Studies	26
Objectives for Associate Degree in Biblical Studies	27
Objectives for Bachelor's Degree in Biblical Studies	28
Course Descriptions	29-34
Student Learning Plan	35-36
Administration and Senior Administration & Faculty	37
Adjunct Faculty	40
2022-2023 Teaching Faculty and Academic Calendar	41
Contact Us	42



## *A Letter from our President*

Dear Prospective and Current Students,

Welcome to Faith Bible College! We are so pleased that you are considering or have already chosen to become a part of the FBC Family. We know that a lot of prayer has taken place to bring you to FBC. Not only have you been praying about this important decision, but the staff and faculty of FBC and our partners have been praying for you as well.

Faith Bible College is committed to helping you become **Grounded in the Word, Growing in Christ, and Giving Back to the Church**. We strive to ensure that you become more familiar with the Bible and what it teaches so that the Word becomes your foundation in all things. As your roots become **grounded** deep into the Scriptures, you will also be **growing** in Christ, becoming more like Him every day. FBC is dedicated to helping you grow spiritually and fall deeper in love with God. A growing Believer will naturally bear fruit and **give back** to the Church. FBC emphasizes practical application of what is taught and learned in the classroom.

Faith Bible College is also committed to providing you with a Bible education that is Accessible, Affordable, and Attainable. The majority of our classes are held at night during the week. This allows our students to maintain a full-time job and family and still enroll in classes. All our classes can also be attended via livestream as well. So, no matter where you live, you can be live in the class. Faith Bible College also depends upon the financial support of many donors. These gifts allow FBC to keep our tuition Affordable. Attending FBC will not break your bank. FBC is also Attainable, meaning that the staff and faculty of FBC are dedicated to seeing you succeed. We have a small student to teacher ratio, so at FBC you are never just a number, but a real live person that we know by name and pray for regularly.

Knowing and growing with God is personal and relational. Serving God in ministry must also be personal and relational. So Faith Bible College is the place for you to receive personal and relational instruction and discipleship in the Bible.

May God bless you as you study His Word and Grow in Him at FBC!

In His Service,

*Kevin*

Dr. Kevin D. Newman  
President

# College Profile

## History

In the fall of 1995, Dr. B. Hathaway Struthers and Dr. Kennard S. Brackney, Sr., both seasoned Christian educators, collaborated with Tabernacle Church of Norfolk to launch Faith Bible College. Before that time, the College had been known as the Hampton Roads School of Biblical Studies and the Hampton Roads Center for Learning. Dr. Struthers brought with him 21 years of experience as a Navy Chaplain and 18 years of experience as a professor and administrator at Columbia International University. Dr. Brackney brought with him many years of experience at Pinebrook Junior College, Washington Bible College, and Capital Bible Seminary.

During the ensuing years, courses have been offered at sites throughout the greater Hampton Roads area from Williamsburg to Virginia Beach. In 2002, FBC granted its first Associate Degree in Biblical Studies. Gifted and degree-appropriate faculty have enabled FBC to offer a biblically-centered curriculum with dynamic spiritual fervor and academic excellence. Now, as an accredited college through the Association of Biblical Higher Education, FBC is reaching dual enrollment and nontraditional students both at home and abroad, training them to be Grounded in the Word, Growing in Christ, and Giving Back to the Church.

## Reasons to Attend Faith Bible College

God wants you to be as prepared as possible for serving Him. The apostle Paul urged his readers and us, *“Be diligent (study) to present yourself approved to God as a workman who does not need to be ashamed, handling accurately the word of truth”* (2 Timothy 2:15). Knowing God more intimately and handling God’s truth accurately are the foremost goals of Faith Bible College (FBC).

Many students desiring to study God’s Word on the college level do not have the resources, time, or ability to travel to distant schools to prepare for more effective Christian service. The campus of FBC is located in Norfolk, Virginia, which is easily accessible to those students living in the Hampton Roads area of Virginia and the northern-most portion of North Carolina. Some of our classes are taught at local churches throughout the area, making them even more accessible to those who have busy work schedules. With the addition of live streaming in Fall 2019, students living outside our region and beyond can participate in real time classes to ask questions, be part of the discussion, and hear instruction.

The principle format of primarily evening classes enables students to maintain a full-time job while participating in a diverse student body. Although they come from many different denominations, FBC faculty, staff, and students study and work together in an atmosphere of grace. Instruction begins with a solid biblical foundation and proceeds to spiritual maturation within a framework of mutual respect.

# *Mission Statement*

*Faith Bible College exists to equip Christian students to be Grounded in the Word,  
Growing in Christ and Giving Back to the Church.*

## **The Commitment of Faith Bible College**

Faith Bible College is Committed to a Bible College Education that is:

### **Accessible**

Flexible class schedules that can be taken in class or live streamed

### **Affordable**

Tuition, fees, and payment plans that make college possible

### **Attainable**

Staff and faculty who walk side by side with each student to  
help them succeed

# Faith Bible College Core Values

## **Priority of the Scriptures**

Properly interpreting and applying God's inspired, authoritative Word  
*2 Timothy 3:16-17; Matthew 4:4; Psalm 119:2*

## **Pursuit of Christ**

A desire to have a continuous intimate relationship with our Savior  
*Philippians 3:10; Psalm 34:8; Psalm 119:10*

## **Passion for Servanthood**

Following the example of Christ by serving others  
*John 13:13-17; Philippians 2:4-8; 1 Corinthians 9:19*

## **Partnership with the Church & Others**

Recognizing that the Body of Christ must work together  
*Rom 15:2-6; John 17:21-23; 1 Corinthians 12:12-27*

## **Practice of Integrity**

Living a life that reflects our Savior  
*Psalm 119:11; Psalm 101:2; Titus 2:7-8*

# Institutional Goals

1. To provide the necessary training for accurate interpretation of the Bible so that students may be "grounded in God's Word" in order to develop a biblical worldview and lifestyle.
2. To biblically develop and train a student who is "growing in Christ" in his/her personal life and ministry.
3. To cultivate change in the lives of students by means of their commitment to Christ and His Word and personal spiritual growth so that they will be "giving back to the Church" in all areas of their lives.

# Doctrinal Statement

The doctrinal position of Faith Bible College is in alignment with the historic position of conservative, evangelical Christianity.

1. We believe that the Bible (consisting of 66 books) is the inspired Word of God, that the Scriptures in their entirety are inerrant in their original writings, and that these writings have been accurately preserved throughout the centuries. We believe that the Bible is our final authority in all matters of doctrine and practice (John 17:17).
2. We believe that there is one living and true God, the Creator of all things, an infinite, all-knowing Spirit, perfect in all His attributes, one in essence, eternally existing in three persons — Father, Son, and Holy Spirit, absolutely sovereign in all things.
3. We believe that the Lord Jesus Christ is Deity, the eternal Son of God, who became man without ceasing to be God, conceived by the Holy Spirit and born of a virgin. We believe that Jesus Christ lived a sinless life, voluntarily and actively laying down His life, the just dying for the unjust, making it possible for man to be saved. We believe that He rose bodily from the dead on the third day and that He ascended into Heaven to the right hand of the Father, where He acts as our Intercessor and Advocate, the only true Mediator, between God and man.
4. We believe that the Holy Spirit is Deity, the third person of the Godhead, co-equal and co-existent with the Father and the Son. We believe that the ministry of the Holy Spirit is to glorify Jesus Christ and to convict and regenerate the unbeliever. He indwells, guides, instructs, and empowers the believer for godly living and service.
5. We believe that sin is anything that does not conform to the character or command of God. We believe that all of humanity sinned in Adam, that every human being has a sin nature; that all men commit personal sin; and that unregenerate men remain under the condemnation of God.
6. We believe that salvation, being an act of God, is accomplished by the grace of God through man's repentance and faith in the death, burial, and bodily resurrection of the Lord Jesus Christ, and that all believers are kept by God's power and are thus secure in Christ forever.
7. We believe that the true Church is made up of those who have been saved through faith in Christ and indwelt by the Holy Spirit; that it is a universal, invisible, living organism; and that it is the "Body of Christ" over which He Himself is the Head. We believe that local churches are to be the visible representation of the Body of Christ in their communities, observing the commands of Christ in reference to baptism and the Lord's Supper and teaching the Word of God for the edification of the saints and evangelism of the lost.
8. We believe in a second, literal, personal, bodily, visible, triumphant, and glorious return of Jesus Christ to the earth to initiate and rule over His earthly kingdom. We believe in the bodily resurrection of the just and unjust; the everlasting conscious punishment of the lost; and the everlasting, conscious blessedness of the saved.



# *Governance, Authorization, and Accreditation*

Faith Bible College is governed by a Board of Directors. The Directors include business professionals, university professors, church and para-church leaders, and community representatives throughout the greater Hampton Roads area. The Board operates under a policy governance format.

Faith Bible College is accredited by the Commission on Accreditation of the Association for Biblical Higher Education (ABHE) to grant certificates and degrees at the Bachelor's level.

Faith Bible College is a religious institution exempt from state regulation and oversight in the Commonwealth of Virginia. Exemption granted by the State Council of Higher Education (SCHEV).

Several mission agencies accept the course work completed by students at Faith Bible College. Some of our graduates are now serving in mission work in the United States and overseas.

## **Facilities**

FBC is located in the Cross Roads Center building at 6330 Newtown Road, Suite 211, in Norfolk, Virginia, where it has classrooms and office spaces. On occasion, it may use larger classrooms owned by First Baptist Church of Norfolk, which are also located in the Cross Roads Center. The campus does not include residence facilities but is within easy driving distance for those living in the greater Hampton Roads area. At times, FBC will offer courses at churches throughout the Hampton Roads area with locations varying each semester.

# Admissions

## Application Requirements

Prospective FBC students are all those who are eager to study the Bible and demonstrate a desire to grow in Christian character through knowing God and His Word.

- Prospective credit students desiring to pursue the one-year Certificate of Biblical Studies or the two-year Associate Degree in Biblical Studies or four-year Bachelor Degree in Biblical Studies and Ministry must complete the application process noted below.
- Prospective audit students will complete an abbreviated application process noted below.
- Prospective Dual-Enrollment High School Junior or Senior students must complete the Dual-Enrollment application process noted below.

All prospective students must read and sign the Faith Bible College Statement of Faith acknowledging agreement with the doctrinal statements as presented in this catalog. Because of this requirement, enrollment in Faith Bible College is not considered open enrollment.

## Application Process

### • Credit Students

An application packet may be accessed on the College website [www.faithbiblecollege.com](http://www.faithbiblecollege.com), requested by phone (757) 423-2095, by e-mail [registrar@faithbiblecollege.com](mailto:registrar@faithbiblecollege.com), or by mail from Faith Bible College. Once all application materials have been received, to include references, a written testimony of faith, signed FBC Statement of Faith, transcripts, and an application fee of \$25, the application is reviewed by the Admissions Committee. Acceptance for enrollment is based on a rolling admissions policy. A student may be accepted, accepted on a provisional basis, or not accepted for enrollment. In case of an unexpected delay in completing the application process, a student should contact the Registrar for determination of registration for classes. All application materials received by FBC become the property of FBC and cannot be returned.

### • Audit Students

To enroll, Audit students must complete the FBC Statement of Faith, Course Registration Form, Financial Agreement Form and Privacy Form. No application fee is required.

### • Dual-Enrollment Students

To enroll, Dual-Enrollment students must complete the FBC Statement of Faith and Dual-Enrollment Course Registration Form. No application fee is required.

## FBC Student Requirements

**Credit Student:** must apply to the college; receives course materials from instructor; required to do all assignments, tests, etc.; attendance required; receives a letter grade; transcripts available

**Audit Student:** receives course materials from instructor; may do assignments, take tests, etc. but will be graded at the discretion of the instructor; attendance encouraged; grade will be pass/fail; no credit awarded; verification letter of attendance available

**Dual-Enrollment Student:** for high school students; must complete course requirements as Credit Student; receives college credit

**Spouse Discount:** spouse may attend with your Credit Student spouse in class, but will receive no materials and will not be able to take tests, quizzes, etc. nor receive credit

**Full-time Credit Student Discount:** pay for 12 credit hours, 13-18 credit hours for no charge (per semester)

Required Forms	Credit	Audit	Home School Dual-Enrollment Audit or Credit	International Missionary Student Audit or Credit	Christian School Dual-Enrollment Credit
Admissions Application Form	X				
Course Registration Form	X	X	X	X	Through School
Statement of Faith Signed	X	X	X	X	
Financial Agreement Signed	X	X	X	X	
FERPA Privacy Form	X	X	X	X	
Written Testimony	X				
Pastoral Reference	X				
Personal Reference	X				
Transcripts	X				
Admission Fee	\$25				
Registration & Technology Fee per Semester	\$50	\$35	\$35 Audit \$50 Credit	\$35 Audit \$50 Credit	n/a
Tuition	\$200 per credit hr	\$100 per audit hr	\$100 per course	\$100 per course	Arranged with the school

**All courses require the student to purchase their own textbooks.**

**Textbook information is available in the syllabus on our website prior to the start of classes.**

# Financial Information

## Tuition Rates for 2022-2024 Academic Years

In an effort to make biblical education affordable, FBC endeavors to keep tuition costs low. The tuition rates for all students are as follows:

<b>Credit</b>	\$200 per credit hour (3 credit hour class = \$600)
<b>Audit</b>	\$100 per audit hour (2 audit hour class = \$200)
<b>Dual-Enrollment</b>	\$100 tuition for credit or audit course

## Fees

All fees are non-refundable and include the following:

- **Application Fee** \$25 Credit Student Application only
- **Technology Fee** Audit Students: \$35 per semester  
Credit Students: \$50 per semester  
Tech Fee covers the use of our technology services, provided by the College such as Populi, Galaxie, Zoom.
- **Field Education Fee** \$50 for each Field Education course
- **Graduation Fee** \$50
- **Transcript Request** \$5 per request with a two-week turnaround time  
\$25 per rush request with a 5-day turn-around time
- **Returned Check Fee** \$35

## Tuition Refunds

Refunds for tuition may be made after the student submits a formal request to drop, change, or convert a course through the Registrar's office. Forms for this purpose are available from the Registrar's office. Approval is needed to drop, change, or convert a course.

The College reserves the right to change the rates for tuition and fees at the discretion of the Board of Directors.

## **Tuition Refund Policy**

For the Fall and Spring Classes: When a formal request to drop or change a course is submitted to the Registrar's office before the start of the 3rd class, a full tuition refund will be made. A partial refund of 50% will be made for a submission between the weeks of 4-6 weeks. No tuition refund will be made after the 6th class. All fees are non-refundable.

For the Summer session: A full refund will be granted before the start of the 2nd class, and a 50% tuition will be granted before the start of the 4th class. No refund will be granted after the 4th class of the summer semester.

## **Financial Aid**

FBC offers limited scholarships for credit students with documented financial need when sufficient college funds are available. These scholarships are based solely on need and may subsidize no more than 50% of the cost of tuition for credit students each semester. Financial aid applications can be requested from Registrar at any time and can be submitted as part of the admissions process. Students may also submit the form during the registration process for semester courses. FBC scholarships are not granted for audit tuition or for fees. The College does not provide any work-study opportunities for students. FBC does not receive government funding through the Department of Defense Tuition Assistance program, Department of Veterans Affairs Educational Benefits or the Department of Education Title IV federal student aid program.

Faith Bible College chooses to not participate in Title IV federal funding (Stafford Loans...) due to the fact that the College believes it is biblically unwise and burdensome for a Christian to accumulate debt.

## **Missions and Ministry Discount**

Faith Bible College is aware of the financial pressure individuals may face if they are employed in vocational Christian service, especially if they are raising their own support. To equip and encourage those working in missions, in parachurch organizations, and as church ministry personnel who want to continue growing in the Lord through taking courses at FBC, they may qualify for a ministry discount. Contact the Registrar for further details.

## **Student Debt to College**

A student who owes FBC more than \$100 from a previous semester will not be permitted to enroll in classes for the current semester. A student who owes less than \$100 from the previous semester may enroll as an Audit student as long as they pay some amount by the first day of class.

## **Add/Drop/Withdraw Policy**

Students who wish to drop, add or withdraw from a class must do so through the Registrar's office in order that your student record is accurate.

**Students may receive a tuition refund** if they make a formal request by filling out the *Course Withdrawal Form* to drop a class for which they have registered and submit the request to the Registrar's office.

For Fall and Spring Classes: When a formal request to drop or change a course is submitted to the Registrar's office before the start of the 3rd class, a full tuition refund will be made. A partial

refund of 50% will be made for a submission before the start of the 6th class. No tuition refund will be made after the 6th class. All fees are non-refundable.

For Summer session: A full refund will be granted before the start of the 2nd class, and a 50% tuition will be granted before the start of the 4th class. No refund will be granted after the 4th class of the summer semester.

<b>Add</b>	A student who wishes to take a class for Audit may join the class up to the 7 <sup>th</sup> week with the Instructor's approval. A student joining a class for audit may switch to a credit status by the end of the current semester with Instructor's permission and all class work. Those students taking the course for credit may be added to the class up to the 2 <sup>nd</sup> class period.
<b>Drop</b>	Credit classes may be dropped without penalty before the third class period. Between the 3rd and 6th class period the student will receive a WP (Withdraw Pass) or WF (Withdraw Fail) based upon the instructor's grades. Any class dropped after the 8th week will result in an automatic WF. Classes are considered dropped after the necessary paperwork has been completed and approved. Please Note: A student's grade and refund will be affected if proper procedure is not followed.
<b>Automatic Withdrawal</b>	Any student who is absent for the first two (2) class periods of a given semester without giving prior notice will be automatically withdrawn.

### **Retaking Courses**

Students may retake any course for a second time in a "forgive and forget" policy. The course with the higher grade will be retained and included on the student's transcript. The higher grade will also be included in the student's GPA. This policy may also apply to those courses that were improperly dropped or for which a student received a Voluntary Withdrawal Fail.

### **Student Re-enrollment After Absence**

Students are required to register for courses on a regular basis in order to remain enrolled in their program of study. Students who fail to register within a five-year period of taking their last course will be removed from their program. Credit students who wish to re-enroll will need to submit a new application and pay the \$25 application fee. Upon re-enrollment, students will be able to credit their previously completed credit courses towards the attainment of a Certificate, Associate's or Bachelor's Degree in Biblical studies.

### **Student Re-enrollment for FBC Graduates Prior to 2012**

Students who are FBC graduates prior to 2012 must enroll according to the current curriculum and may need to take additional courses to fulfill current degree program standards. Each graduate will be evaluated on a case-by-case basis by the Academic Dean.

### **Transferring from Audit to Credit Classes or Credit to Audit Classes**

Students who are taking courses may transfer from audit to credit status by securing their Instructor's permission and **contacting the Registrar's office by the end of the current semester in order to receive credit.** However, the student must pay any remaining tuition and fees and complete all coursework required for the course. No conversion may be granted for courses that students have audited from the past semesters. Students must retake those courses if they want to earn credit.

Students who are taking courses may transfer from credit to audit status by securing their Instructor's permission and then **contacting the Registrar's office before the 3<sup>rd</sup> week of classes.** A partial refund of tuition may be awarded, but no fees that have been paid will be refunded.

## Course Registration

The Registrar's office provides the FBC community with academic support services and handles most of the student educational processes from application to graduation. However, students should consult with their academic advisor, assigned after admission to college is confirmed, for assistance in selecting the required courses needed to complete their desired program of study.

### **Course Registration Requirements**

Students may register for courses through the FBC website or they may request a registration form by contacting the Registrar's office. Students should register before the first day of classes. Late registrations and other changes to course registration may be accepted if submitted before the third class of each semester during the drop/add period. After that time, students may withdraw in either a passing or a failing status, as determined by their instructor. Students must also coordinate their withdrawal with the Registrar, who will determine if a refund of tuition is due. The Academic Calendar lists semester deadlines with these specific dates.

### **Full Time Status**

Students registered for at least 12 credit hours per semester are considered to be enrolled full-time. Students who take less than 12 credit hours per semester will be considered part-time students.

### **Student Preparedness for Each Semester:**

At the start of each semester, students should ensure that they have:

- obtained a Populi invitation to join database
- obtained a Populi user name and password
- updated their personal profile in Populi
- registered for courses
- purchase required textbooks
- paid their tuition and fees or completed a Financial Agreement Payment Plan
- completed all FBC financial assistance documents, if applicable

**All courses require the student to purchase their own textbooks.**

**Textbook information is available in the syllabus on our website prior to the start of classes.**

# Student Life

## General

One of the strongest aspects of the FBC educational experience is the potential for each student to develop a close mentoring relationship with the College faculty and administrators. For this reason, the smaller size of FBC classes provides a tangible benefit to students, as their relationships with faculty and staff can lead to significant mentoring opportunities in their lives. As a result of these relationships, students develop a stronger understanding of their biblical worldview, fortify their spiritual life, and deepen their relationship with Jesus Christ.

## Field Education

Each student who is enrolled in the Certificate, Associate or Bachelor Degree program is required to complete Field Education with an approved ministry, church, or para-church organization. The Field Education requirements are as follows:

- Certificate program: FED I is included in the Spiritual Formation II course
- Associate Degree program: FED II & III
- Bachelor's Degree program: FED IV-VII

Students must have their field education program approved by the FED Director prior to the start of each semester in which FED is elected. During the semester, students must complete weekly reports and submit them to the FED Director. Starting FED early in their course of study will enable students to complete all required courses of Field Education in a timely manner and facilitate the integration of course work into their practical ministry. Now, through our partnership with TEAM, concentrated ministry opportunities, such as short-term mission trips, may also be used as a FED opportunity, with Director's approval.

## Standards of Conduct

Since Christians uphold the name of Christ, they represent Him daily as His ambassadors in the world. Thus, all FBC students, faculty, administrators, and board members are to live according to the moral and ethical standards of the Scriptures as they grow in spiritual maturity and reflect the character of Christ in their lives. As such, they are to live holy and wholesome lives in and out of the classroom, while maintaining an active fellowship with a local church.

The spirit of the FBC Standards of Conduct requires members of the FBC community to make careful decisions in all areas of life and conduct, especially in those cases where the Bible may not give explicit direction. Thus, College personnel should be careful to uplift others in manner and speech, wear modest clothing, engage in wholesome entertainment and leisure activities, be industrious in academic and professional pursuits, and exhibit attitudes that are virtuous and encouraging. This type of Christian conduct will greatly nurture corporate as well as individual spiritual growth and civility within the college community.



Students who violate the FBC Standards of Conduct are subject to disciplinary action. A Disciplinary Review Board will examine each reported infraction to decide what, if any, disciplinary action should be taken. After an interview with the person involved, the Board will consider the nature of the problem, the individual's attitude, and the person's previous conduct as part of its assessment. If warranted, the violator will be disciplined, which may include counseling, probation, or expulsion. The Disciplinary Review Board will also determine if there is a legal requirement to report the alleged infraction to the local police. The following examples of misconduct are regarded as grounds for expulsion or removal: drunkenness, illicit drug use, occult practices, sexual immorality, pornography, physical violence, physical or verbal abuse, profanity, stealing, cheating, plagiarism, and dishonesty (Galatians 5:19-21).

# Academic Information

## Academic Advisor

Upon acceptance at FBC, each credit student will be assigned to an Academic Advisor from among the permanent teaching faculty and staff of the college. Students will meet with their advisor at the beginning of the semester following their initial enrollment and at other times during the year as they mutually agree. Academic Advisors will provide guidance on course selection, academic counseling, and professional mentoring.

## The Semester System

FBC operates on a semester system. Both the Fall and Spring Semesters are fifteen (15) weeks long and consist of fourteen (14) weeks of instruction and one week for exams. The Fall Semester starts on the next to the last Monday in August and includes a Fall and Thanksgiving break. The Spring Semester can begin on the second or third week in January and includes Spring break and a short Easter weekend break. FBC also offers a summer semester that is ten (10) weeks long and consists of nine weeks of instruction and one week for exams.

**The Grading System** FBC follows the grading system described below:

FBC follows the grading system described below:

Letter Grade	Percentage	GPA
A (outstanding)	95	4.00
A-	92	3.67
B+ (above average)	89	3.33
B	86	3.00
B-	83	2.67
C+	80	2.33

Letter Grade	Percentage	GPA
C (average)	77	2.00
C-	74	1.67
D+	71	1.33
D (below average)	68	1.00
D-	65	0.67
F (failing)	0	0.00

- I Incomplete
- VWD Voluntary Withdrawal Drop
- VWP Voluntary Withdrawal Passing, does not count in GPA
- VWF Voluntary Withdrawal Failing, counts in GPA as a zero
- CR Credit (Pass/Fail courses)
- AU Audit, does not count in the GPA

The points for a particular grade fall into a range that begins with the percentage listed to the right of the letter grade in the chart. There is no rounding in calculating percentages or GPA's. For example, an eighty-two and a half (82.5) percent is less than eighty-three (83) percent, and thus remains a grade of C<sup>+</sup>.

An incomplete (I) is given by an Instructor for a student who has not completed all the course work due to extenuating circumstances. This determination is made between the Instructor and the student prior to the end of the semester. The student must then complete the required work no later than 45 days after the end of the semester in which the course was taken. If the student fails to complete all the work, the student's grade is calculated with a zero for the work not completed and the resultant grade is entered into the student's record and counted in the GPA.

A student may drop a course without academic penalty prior to the third week of classes for a course; this is entered as VWD (Voluntary Withdraw) in the record. If a student drops a course between the 3rd and 6th class period, the student will receive a WP (Withdraw Pass) or WF (Withdraw Fail) based upon the Instructor's records. Any class dropped after the 6th week will result in an automatic WF. Classes are considered "dropped" after the proper paperwork has been completed and approved by the Instructor and Registrar. A VWP is not calculated in the student's GPA; however, no credit is given for completion of the course. If a student is failing at the time of the drop, then a VWF will be assigned. A VWF is calculated as a zero (0) in the student's GPA.

A student who improperly drops a course by simply not attending classes will be assigned a VWF for a registered course. It is imperative that the student complete the correct paperwork for dropping a course, or for changing a course from credit to audit or audit to credit.

## **Transfer of Credit(s) and Award of Credit(s)**

Transfer of credit may be granted at the formal request of the student to the Registrar, by filling out the "Transcript Request form." Courses transferable must be:

1. Upon request to the Registrar, students may be able to transfer credit for courses that they have taken at other post-secondary institutions and supportive of the mission and goals of FBC. The Academic Dean will determine if these courses are equivalent to those offered by FBC. At a minimum, students must have earned a grade of "C" in courses taken at an **accredited** institution, and at least a "B" in courses taken at an **unaccredited** institution. Equivalent to those courses offered by FBC, credit may also be given for "life experiences and education" according to the guidelines of the American Council on Education's Center for Adult Learning and Educational Credentials (CAEL).

2. Validation of equivalency of the course being transferred, must, at the least, meet 80% of the requirements of an equivalent FBC Course by the review of the syllabus, faculty credentials, and grading standards of the sending institution before being accepted by the FBC Academic Dean for transfer credit.

**Note:** At least half of the total credit hours in Biblical and theological studies required for the Certificate, Associate Degree or Bachelor Degree in Biblical Studies programs, and all the required Field Education courses, must be taken at FBC.

### **Transcripts from FBC to Another Institution**

Students may print an unofficial transcript at any time by accessing their Populi account. They must, however, request an **official** transcript from the Registrar's Office by submitting a *Transcript Request form*, either on-line or in person. The fee for an official transcript is \$5 each with a two-week turn around. Additional charges will apply for expedited requests. An official transcript will bear an imprint of the College seal and include additional academic information. The Registrar will need the *Transcript Request form* to send the document to the correct College/University.

### **Course Registration**

Students may register for courses on the FBC website or they may request a paper Registration Form by contacting the Registrar's office. Students should register by the first day of classes. Late registration may be accepted if submitted no later than the end of the second class of a course for either credit or audit students.

Credit students may register for no more than two courses in their first semester without a completed application to the College. After taking those two courses, a student will not be allowed to register without first completing the application to the College and being enrolled in the College under a credit status.

### **Converting from Audit to Credit or Credit to Audit**

Students registered for courses may convert from audit to credit status by contacting their Instructor and the Registrar's office. Students can complete coursework by taking quizzes/ tests and turning in all research papers as outlined in the courses' syllabus. If a student changes from an audit to credit status, they will need to pay the extra tuition/fees required before the semester ends. No conversion to credit status will be granted for courses that students have audited and completed in the past.

Students registered for courses for credit may convert to an audit status by contacting the Registrar's office by the end of the fourth week of classes. A partial refund of tuition, but not of fees, may be possible under the guidelines given in the section on "Financial Information" (see page 12).

### **Continuous Enrollment**

FBC students are required to register for courses on a regular basis to remain under the conditions of the catalog in which they first enrolled in the College. Students who fail to register for a course for five calendar years or more will have to submit a new application with the application fee. Upon re-enrollment, students come under the conditions of the current catalog. Prior course work and transfer credits can be applied toward fulfillment of the requirements of a Certificate, Associate or Bachelor's Degree.

### **Retaking a Course**

A student may retake any course for a second time in a "forgive and forget" policy. The course with the higher grade that results from these two attempts will be included in the student's GPA. The course with the lower grade will not be shown on the transcript and the lower grade will not be included in the GPA. Any course taken more than twice will be shown on the transcript as the "second" or more, attempt, and the highest grade for each subsequent attempt will be counted in the GPA. This policy will also apply to those courses that were improperly dropped or converted.

### **Contested Grade by Student**

Should a student want to contest an established grade, that student will have one academic semester to do so. See the Academic Dean for details.

### **Required Competencies and Course Work**

FBC requires each student pursuing a Certificate or an Associate degree to demonstrate an adequate command of the English language in both oral and written form. This requirement can be met by taking GEN201-3, or an equivalent. The student may exempt this requirement by taking the College's English and writing test and scoring a C or higher. If the student chooses to take the writing test, the student must complete it before the start of classes to fulfill the requirement for taking these courses.

A 3-hour Research and Writing Seminar is required for all new credit students. This class will take place early in the semester to begin to assist students in the proper way to write papers, research and discover other resources through our library system. The seminar, however, does not qualify for the English course credit listed on Course Requirements.

## **Student Effort Hours**

Two and three credit hour courses at FBC are 15 weeks of classroom time. Student effort hours for a 3 credit hour class will equal 128 hours of classroom and out of classroom instruction/study hours. For a 2 credit hour class, the student should expect 85 hours of effort and a 1 credit hour course the student would be responsible for 45 hours of student effort hours. This work may include textbook assignments, additional reading, and/or writing research papers.

A full-time student is defined as one who is registered for twelve credit hours in a single semester. No student may register for more than fifteen hours in a single semester.

## **Class Attendance Policy**

In the non-traditional structure of Faith Bible College, classes normally meet once per week (this is considered a class period). All contact hours are met during this time (based on the Carnegie System). The typical class period is 2 hours and 45 minutes.

Tardiness is defined as being more than 20 minutes late to class. It is in the student's best interest to attend class even if they might be late to class. If a student knows that he/she will miss classes, they are required to inform their instructor so that arrangements can be made. It the student's responsibility to consult with the instructor regarding what (if any) work must be made up for any absences.

Three absences from class will constitute a failing grade for that course.

## **Student Academic Progress Policy**

Should a student begin to fall behind in grades, the Instructor will notify the Academic Dean. In order to improve productivity of classwork, the Student Learning Plan will be assigned to the student in order for the student and Advisor to find weaknesses in attendance, reading assignments and motivational skills. See Appendix A for a sample Student Learning Plan, pg. 36.

If a student has a cumulative GPA of 1.0 or below after 1 semester, the student will be placed on academic probation and given one semester to improve their GPA to a 2.0 or higher.

If a student remains at 1.0 GPA after 2 semesters, the student will be asked to discontinue attending classes for one semester. A student will be allowed reentry to FBC after one semester and a consultation with their Advisor and the Academic Dean.

To graduate from their program of study, all students are required to complete all coursework with a minimum GPA of 2.0 per FBC grading system, maintain class attendance per school policy, and meet all graduation requirements.

## **Graduation Requirements**

After completing the required minimum course work of 34 hours for a Certificate in Biblical Studies, 62 hours for an Associate in Biblical Studies and 121 hours for a Bachelor's Degree in Biblical Studies and Ministry, the student may apply for graduation. Graduation ceremonies will take place once a year in May. If a student completes their credit work during the Fall semester, a diploma can be issued at that time. The student may also participate in the graduation ceremony the following Spring.

**Students may graduate from their respective programs after meeting the following criteria:**

- Satisfactory completion of all course work with a GPA of 2.0 or higher
- Satisfactory completion of all required Field Education courses and course work.
- Payment of all required tuition and fees
- Submission of a graduation application
- Payment of a graduation fee of \$50, regardless of actual participation in commencement
- Demonstration of commendable Christian character and conduct
- Completion of the exit version of the Bible Knowledge Exam (not graded)
- Completion of the Student Exit Survey
- Completion of an exit interview

**Note:** Graduation requirements are subject to change.

## **Graduation and Retention Rates**

The student body of Faith Bible College is largely comprised of nontraditional, part-time students. Most FBC students complete their studies one or two classes per semester thus extending degree completion beyond a traditional program time frame. The FBC graduation rate is determined by the successful completion of a degree program by credit students from 2015- 2021.

As of May 2021, 42% of credit students beginning a program from 2015-2021 completed the degree requirements for the Certificate in Biblical Studies and Associate Degree in Biblical Studies.

FBC determines the retention rate by measuring the number of credit students returning from one academic year to the next academic year.

As of May 2021, our average retention rate for academic years 2015-2021 is 72%.

## **Student Employment**

The student body of Faith Bible College, outside of our dual enrollment students, is predominately nontraditional adults who are working while raising their families. Some students are pursuing Christian service after their education, but many are already in ministry and are attending FBC to deepen their relationship with God and sharpen their ministry skills. These include senior, associate, and youth pastors; and local and global missionaries serving a broad range of people groups.

Many of our students and graduates, however, are avocational leaders within their churches and communities. These include volunteers in homeless ministries; sports-related outreach; men's and women's, international, military, and Christian radio ministries. Some are serving as deacons, lay preachers, and Life Group, Sunday School, and Bible study leaders. Some are leaders with youth, AWANA, Child Evangelism Fellowship, ACCTS, and in prison ministry. Students and graduates in the marketplace also benefit greatly from the instruction and equipping of FBC, enabling them to bring a faithful and mature witness for Christ into the workplace as reliable employees. These include office and retail personnel, those working within a wide variety of trades, small business owners, educators, medical personnel, and real estate professionals.



# Degree and Certificate Programs of Study

Faith Bible College offers a Certificate in Biblical Studies, an Associate's degree in Biblical Studies, and a Bachelor's degree in Biblical Studies and Ministry. Each degree program builds on the next. Hands-on ministry opportunities allow each student to put their skills to work as they learn more about God and His word and follow His direction in their lives.

Certificate in Biblical Studies Requirements	Cr Hrs
Unlocking the Bible	3
Old Testament History and Literature I: Genesis - Song of Solomon	3
Old Testament History and Literature II: Isaiah - Malachi	3
New Testament History and Literature I: Matthew - Acts	3
New Testament History and Literature II: Romans - Revelation	3
Hermeneutics	3
Doctrinal Survey I	3
Doctrinal Survey II	3
Spiritual Transformation I	3
Spiritual Transformation II (includes Field Education I)	3
Evangelism & Discipleship	3
Basic Apologetics	1
<b>Total Certificate Program Credit Hours</b>	<b>34</b>

**Faith Bible College**  
*Grounded in the Word,  
 Growing in Christ,  
 Giving Back to the Church*

Associate Degree in Biblical Studies	Cr Hrs
<b>All courses in the Certificate Program (34 Hours) as well as these 28 additional Hours:</b>	
Advanced Bible Study Methods	3
Introduction to Missions	3
Biblical Communications	3
Field Education II & III	1
Human Growth & Development	3
Academic Research & Writing	3
Math or Science	3
Music	3
History	3
Electives	3
<b>Total Associate Degree in Biblical Studies Credit Hours</b>	<b>62</b>

*Fields by color and by total credit hour per field:*

<b>Bible/Theology</b> CBS 30 / ABS 33 / BBS 48
<b>Ministry</b> CBS 4 / ABS 11 / BBS 40
<b>General Education</b> CBS 0 / ABS 15 / BBS 30

Bachelor's Degree in Biblical Studies & Ministry	Cr Hrs
<b>All courses in the Associate Degree Program (62 Hours) as well as these 59 additional Hours:</b>	
Romans	3
Theology Electives	6
Bible Electives	6
Apologetics	3
Intro to Counseling	3
Leadership	3
Discipleship	3
Cross Cultural Ministry	3
Practical Missions	3
Field Education IV-VII	2
Ministry Electives	9
History	3
Science or Math	3
Marriage & Family	3
Language	3
Christian Philosophy	3
<b>Total Bachelor's Degree in Biblical Studies &amp; Ministry Credit Hours</b>	<b>121</b>

# *Certificate in Biblical Studies*

The Certificate in Biblical Studies provides a basic foundation for Christian life and service enabling the student to grow in his/her relationship with Christ and others through a foundational knowledge of God and His Word.

**Objectives: The CBS graduate will be:**

**1. Grounded in God's Word by:**

- a. Obtaining a basic understanding of the content of Scripture.
- b. Acquiring a basic understanding of biblical doctrines.
- c. Developing an elementary capacity for personal Bible study.
- d. Fostering a foundational ability to apply and communicate the Bible's message in practical ways.

**2. Growing in Christ by:**

- a. Acquiring the essentials necessary for building a biblical worldview.
- b. Developing a desire for a lifelong pursuit of God and an understanding of His Word.
- c. Living a Christ-like life of integrity.

**3. Giving Back to the Church by:**

- a. Possessing a growing ability to demonstrate loving, healthy relationships for evangelism and discipleship.
- b. Promoting church unity.
- c. Living for God at work and at home.

# *Associate Degree in Biblical Studies*

The Associate of Biblical Studies degree provides a core of Bible, ministry, and general education courses that equips the student with a biblical worldview to engage their home, workplace, church, or school of higher education as a “servant leader.” It is designed for the student who desires a strong biblical foundation in preparation for effective ministry within the local church, or for further study at another college.

## **Objectives: The ABS graduate will be:**

### **1. Grounded in God’s Word by**

- a. Increasing in his/her understanding of the content of Scripture.
- b. Expanding his/her knowledge of the doctrines of Scripture.
- c. Forming a basic ability to lead others in a study of the Bible.
- d. Developing an expanded capacity to apply the Bible’s message in practical ways to themselves and others.

### **2. Growing in Christ by**

- a. Learning to think critically about the world.
- b. Seeing life from a biblical worldview.
- c. Becoming more like Christ.

### **3. Giving Back to the Church by**

- a. Developing an understanding of the character necessary for servant leadership.
- b. Understanding the spirituality, and sense of gifting necessary for servant leadership.
- c. Becoming a servant leader in the family, the workplace, the church or area of higher education.

# *Bachelor's Degree in Biblical Studies and Ministry*

**Purpose:** The Bachelor in Biblical Studies and Ministry degree provides advanced biblical studies and ministry training in preparation for a life of faithful ministry within the Church and community. The BBS graduate will be equipped for servant leadership through a comprehensive knowledge of God and His Word and dedicated participation in ministry.

**Objectives: The Bachelor's degree graduate will be:**

## **1. Grounded in the Word by**

- a. Being able to effectively study the Word of God and comprehend the content and doctrines of Scripture.
- b. Developing the ability to apply the Word of God to themselves and others by means of discipleship.
- c. Effectively teaching the Word of God in a variety of settings.

## **2. Growing in Christ by**

- a. Understanding life and ministry from a biblical worldview with Christ at its center.
- b. Appreciating and critically engaging life and ministry from a biblical worldview.

## **3. Giving Back to the Church by**

- a. Developing techniques, skills, and strategies necessary for ministry practice.
- b. Applying these techniques, skills, and strategies through practical ministry experience.
- c. Having the ability to analyze their own and other cultures in order to minister in a culturally appropriate manner.

# Course Numbering System

Each FBC course includes three prefix lettering: First letter describes whether the course is Biblical/Theology, Christian Ministry, General Education course. The second and third letters describe the subject area: ST-Systematic Theology, HI-History, MA=Math, PE-Personal Evangelism, etc. Numbering is used to identify a 100 level (1st year course), a 200 level (Associate level), a 300 and 400 level (Bachelor's level) course. Courses may be taken in any order unless prerequisites are noted in the catalog description of a specific course.

## Course Descriptions

### Bible/Theology Courses

#### **BUB101-3 Unlocking the Bible**

This course will examine the Structure of the Bible and the Story of God's redemptive plan throughout the entire Bible.

#### **BOH101-3 Old Testament History and Literature I (3 credits)**

This course is a survey of the historical and poetical books of the Old Testament from Genesis through the Song of Solomon. Special consideration is given to the sovereignty of God in the creation of the world, the beginning of His great plan of redemption, and the practical application of these early books to everyday Christian life.

#### **BOH102-3 Old Testament History and Literature II (3 credits)**

This course is a survey of the books of the major and minor prophets of Israel in their historical and cultural context. They are studied in order to understand their general content and outstanding features; to discover the place of each book in God's total, progressive revelation; and to apply the message of each book to daily life.

#### **BNH101-3 New Testament History and Literature I (3 credits)**

This course is a chronological study of the four Gospels and Acts emphasizing the key persons, events, places, and circumstances of the life and ministry of our Lord Jesus Christ and the Apostles with a view to understanding the distinctive contribution of each book.

#### **BNH102-3 New Testament History and Literature II (3 credits)**

This course is a study of the highlights of the books of Romans through Revelation. In addition to a survey of the content of the individual writings, the course examines the background, structure, unique characteristics, major themes, key theological concepts and special features of the individual writings.



**BBS101-3 Hermeneutics and Bible Study Methods (3 credits)**

This course is an examination of general and specific principles of biblical interpretation and the inductive method of Bible study. Emphasis is given to the normal grammatical-historical-cultural method of interpretation, which provides the student with a complete methodology that can be used to study any book of the Bible.

**BBS212-3 Advanced Bible Study Methods (3 credits)**

This course builds upon the methods of Bible study learned in Hermeneutics. Special emphasis is given to bridging the gap of culture and history from the time of the Bible to today, engaging in scriptural context, and examining the various genres of Scripture and their proper interpretation and application.

**TDS101-3 Doctrinal Survey I (3 credits)**

This course is a study of Bibliology — Biblical claims and their inspiration, revelation, and substantiation; the canon of Scripture; theology — the existence of God; anti-theistic systems; the nature, attributes, and names of God; the doctrine of the Trinity; the decrees and works of God; anthropology — the origin and nature of man, the Fall and its consequences, and man's duty and destiny; and angelology — the doctrine of angels; the holy angels; the person and work of Satan; and the reality, activity, and judgment of demons.

**TDS102-3 Doctrinal Survey II (3 credits)**

This course is a study of several branches of theology: Soteriology — the study of Salvation; Hamartiology — the study of Sin; Angelology — the study of Angels, Satan & Demons; Ecclesiology — the teaching on the Church; Eschatology — an understanding of the End Times.

**TSF110-3 Spiritual Transformation I (3 credits)**

This course is a study about spiritual growth and how it occurs in the life of a true believer in Christ. Biblical spirituality is a process of conforming to the image of Jesus Christ by the power of God the Holy Spirit. The study is focused on how one's spirit is formed beginning with the changes that happen when a person in repentant faith places their trust in Christ as their own Savior. Students will research 12 various, biblical approaches to spiritual growth and maturity. It is an intensive course that leads to a deeper understanding of authentic spirituality that impacts every facet of one's life and relationships.

**TSF120-3 Spiritual Transformation II (3 credits)**

This course is a study about spiritual growth and how it occurs in a true believer's life as they conform to the image of Jesus Christ by the power of God the Holy Spirit. Students will experience the application of twelve various biblical approaches to spiritual growth and maturity. It is an intensive course that leads to a deeper understanding of authentic spirituality that impacts every facet of one's life and relationships. Field Education is a required component of this course to introduce the student to various ministry opportunities.

**BRS310-3 Romans** (3 credits)

This course will present an expositional and theological approach to the book of Romans. The overall structure, development, theology, cultural background and application will be stressed.

**Bible Electives**-Various electives in the field of Bible will be offered.

**Theology Electives** – Various electives in the field of Theology will be offered.

## Ministry Courses

**MDE101-3 Evangelism and Discipleship** (3 credits)

This course is a study of the biblical principles of effective evangelism, to include the gospel message, the mandate to evangelize, the most effective methods of evangelism, and the overcoming of spiritual resistance to the gospel. Students will also gain actual experience in “low-risk” methods of personal evangelism

**MIN101-1 Basic Apologetics** (1 credit)

This course will survey the proof of the Existence of God, the Reliability of the Bible and the Resurrection of Christ so that the student can adequately support these topics from the Bible.

**MIM201-3 Introduction to Missions** (3 credits)

This course introduces students to the history of world missions, mission strategies, and the scriptural basis for world evangelism. Each student will enhance his/her life vocation as a world Christian.

**BCM201-3 Biblical Communications** (3 credits)

This course will seek to improve the student’s understanding and skill in the preparation and delivery of Bible lessons to various audiences. The student will review the principles of teaching and the key elements of communicating effectively. Emphases will be placed on understanding the challenges of learners within various age or other demographic groups; preparing and organizing Bible lessons; methods for engaging and communicating Bible truth to students in order to effect change; and practice in delivering Bible lessons in class.

**MIN301-3 Apologetics** (3 credits)



This course is a presentation of the concepts and strategies used in defending the Christians belief in the existence of God, the resurrection of Christ, the reliability of the Word of God, and the truthfulness of the gospel of Christ. History, archaeology, logic, and experience will be explored along with significant biblical texts to show the utter reasonableness of the Christian faith.

**MIC301-3 Introduction to Counseling** (3 credits)

This course is an introduction to the concepts and methods of biblical counseling. The student will use a biblical worldview to understand benefits and appropriate uses of counseling and the potential resources available in the community. The course provides an overview of basic resources and knowledge that apply to a broad spectrum of counseling issues.

**MCM310-3 Cross Cultural Ministry** (3 credits)

This course seeks to develop intercultural competencies for Christian leaders. Students will learn how to develop greater cultural self-awareness, knowledge and skills, enabling them to serve more effectively in intercultural settings in North America or around the world.

**MFE201-1, 202-1, 301-1, 302-1, 401-1, 402-1 Field Education** (0.5 credit)

This course is a practical service application that places the student in various interpersonal ministry opportunities. Directed supervision under the mentorship of a qualified supervisor is accomplished in conjunction with student-developed goals.

**Christian Ministry Electives** – Various electives in the field of Christian Ministry will be offered.

## General Education Courses

### English

#### **GEN201-3 Academic Research and Writing** (3 credits)

This course focuses on the skills needed for college-level research and academic writing. Physical and electronic research skills will include practice in searching online catalogs, determining credible sources, performing meaningful web searches, and properly using journal databases. Writing skills will include the organization and practice of written communication from topic to delivery. Students will understand basic essay formats, MLA requirements, and concepts such as plagiarism and copyright.

### History

#### **HGH 201-3 How We Got Our Bible** (3 credits)

This course will trace the history of the Bible from its beginnings to the present day, highlighting key figures and demonstrating overall the reliability of Scripture.

### Math

#### **MTH 201-3 Finance for Life & Ministry** (3 credits)

Students will explore God's perspective on managing money and possessions, engaging in many practical applications for handling finances that are at the heart of a variety of financial matters.

### Music

#### **GMU 201-3 Music's Impact on Culture**

This course explores various musical genres and how music has impacted culture from Bible times into the present day. Special emphasis will be given to worship culture in the church through study and with guest musicians from a variety of fields.

### Social Science

#### **GHG 203-3 Human Growth and Development** (3 credits)

This course provides a broad overview of perspectives and theories associated with the span of human development throughout an individual's life. This will help students become more effective communicators and servants through a greater knowledge of how people develop over the course of their lifespan. Students will also gain a perspective of how Christians develop and grow over the course of their spiritual lives.

**GMF310-3 Marriage and The Family** (3 credits)

This course will examine the family from a biblical perspective. God's design for marriage and the family will be explored. It will give attention to key family issues such as commitment, communication, roles, intimacy, and conflict. It will examine family systems and life-cycle theories.

**GCP310-3 Christian Philosophy** (3 credits)

This course will examine the basic branches of philosophy and how they interact with biblical doctrines.

**Appendix A:**

**Student Learning Plan**

**Student Name:** \_\_\_\_\_

**# of Semesters at FBC:** \_\_\_\_\_

**Status:** \_\_\_\_\_ **Academic Warning** \_\_\_\_\_ **Academic Probation**

**Credits Attempted This Semester:** \_\_\_\_\_

**SLP Goals**

1. What are your goals this year academically?
2. What are three things you do that can get in your way of achieving these goals?
  - a. \_\_\_\_\_
  - b. \_\_\_\_\_
  - c. \_\_\_\_\_
3. What are two things you can do to help yourself to achieve your goals?
  - a. \_\_\_\_\_
  - b. \_\_\_\_\_

**Required Actions:**

Attend Classes & Track Absences

Meet with Academic Advisor

Record Grades

<b>Compliance Tracker</b>						
<b>2 Weeks</b>	<b>4 Weeks</b>	<b>6 Weeks</b>	<b>8 Weeks</b>	<b>10 Weeks</b>	<b>12 Weeks</b>	<b>14 Weeks</b>

<b>Attendance Tracking</b>	<b>Classes (# of Absences)</b>
<b>Week 1</b>	
<b>Week 2</b>	
<b>Week 3</b>	
<b>Week 4</b>	
<b>Week 5</b>	
<b>Week 6</b>	
<b>Week 7</b>	
<b>Week 8</b>	

<b>Attendance Tracking</b>	<b>Classes (# of Absences)</b>
<b>Week 9</b>	
<b>Week 10</b>	
<b>Week 11</b>	
<b>Week 12</b>	
<b>Week 13</b>	
<b>Week 14</b>	
<b>Week 15</b>	

<b>Academic Tracking</b>						
<b>Course</b>						
<b>Grades-end of Week 4</b>						

<b>Grades-end of Week 8</b>						
<b>Grades-end of week 12</b>						

# Administration

## Board of Directors

**Board Chair:** Rev. Shannon Terhune, ThM; Pastor, Raleigh Heights Baptist Church  
**Treasurer:** Mr. Robert Vogler, BA; Church Administrator, Sonlight Church, Chesapeake, VA  
**Secretary:** Mr. Greg Johnston, MA, BS; Urban Discovery Ministries  
**Mrs. Barbara Adams**, MS; Registrar (ret.), Virginia Wesleyan College  
**Rev. David Bates**, MDiv; Registrar (ret.), Faith Bible College  
**Rev. Conley White**, MA: Associate Pastor, Faith Community Church  
**Ms. M. Ann Wright**, JD; Attorney at Law  
**Mr. David Zacharias**, MBA; American Maritime Holdings, Inc.

## Senior Administration & Faculty



### **Dr. Kevin Newman, Th.D., M. Div., M.A., B.S. President**

Dr. Kevin D. Newman, Th.D., M.Div., M.A., B.S.  
Kevin is a graduate of Lancaster Bible College (PA), Biblical Theological Seminary (PA), and Conservative Theological Seminary (FL).

He has served as the senior pastor in six different churches for over 30 years. He discovered his passion for teaching in a Christian High School in Baltimore, MD, and has since taught at Arlington Bible College, Alaska Bible College, Indian Bible College, and now at Faith Bible College (joining in December 2018 as Academic Dean, and stepping into the role of Interim President in June 2020, accepting the role of President in July 2022).

In addition to serving as faculty, he also served as Academic Dean at both Alaska Bible College, and Indian Bible College. He also served as a missionary for numerous years in Alaska and Arizona ministering to Native Alaskans and Native Americans.

Kevin is married with four children and two grandchildren. He currently teaches Church History, Missions, Public Speaking, and Bible & Theology courses.

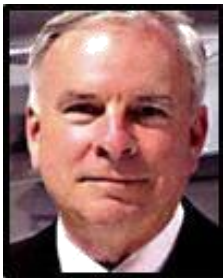


### **Dr. B. Hathaway Struthers, PhD, MS, MA, BA President Emeritus**

Dr. Struthers, co-founder and President Emeritus of FBC, has enjoyed more than six decades of full-time Christian service. He is a graduate of Bob Jones University (BA, MA, and PhD) and Old Dominion University (MS). His doctoral studies were in Old Testament and Old Testament languages.

Dr. Struthers pastored Bethany Baptist Church, Madison, GA, and taught at BJU for seven years before entering the Navy as a chaplain in 1956. After serving as a military chaplain for 21 years, Dr. Struthers accepted a position on the faculty of Columbia Bible College and Seminary (now Columbia International University) where he served for another 18 years in positions as faculty and dean. He was a contributing translator for the Modern English Bible (Berkeley Version) and serves on the board of Source of Light Ministries International. He has written several courses for SLM, and his most recent course, *Winning the Battle of Life*, is focused on military personnel. Dr. Struthers has had a fruitful international ministry over the past 30 years and has served in over 35 countries. He teaches many courses, among them Old Testament Survey I and II, Intimacy with God, and Discipleship. He is married with 4 adult children (1 predeceased), and 7 grandchildren.

**Dr. Kevin Jones**  
**Academic Dean**



**Dale W. Parker, MDiv, ThB, BA**  
**Vice President for Pastor and Community Relations**

Captain Dale Parker was born in Charlotte, North Carolina, growing up in Concord and graduating from South Rowan Senior High School in China Grove. He attended Central Piedmont Community College and graduated from Florida Bible College with a B.A. and Th.B. He then received his theological training at Grace Theological Seminary in Winona Lake, IN, where he graduated in 1978 with a Master's degree in Biblical Studies and Theology.

He pastored Calvary Baptist Church in Oswego, IN, until his commission into the U.S. Navy in 1984. While in the Navy, he was awarded the Legion of Merit, the Meritorious Service Medal (four awards), the Navy and Marine Corps Commendation Medal (two awards), the Navy and Marine Corps Achievement Medal (two awards) and the Coast Guard Achievement Medal.

He completed the Naval Postgraduate School at Duke University and studied at the Institute of Holy Land Studies in Jerusalem, Israel. In addition to teaching at FBC, he is the pastor of Peninsula Chinese Baptist Church.





**S. Renee Carey, BME, MSI**

**Librarian, Accreditation Liaison**

Renee has her Bachelor's in Music Education from Shenandoah Conservatory of Music and her Master's of Science in Information from Florida State University. Her teaching experience as a homeschool parent, tutor, tester, and group educator for 16 years covered a variety of academic subjects, but she concentrated on high school English and writing.

Having worked in a college library in the past, she is excited about providing solid academic resources for our FBC community, as well as teaching research instruction and music. She enjoys downtime with her husband, Rob, and their three adult children and son-in-law, volunteering at her church, and relaxing with Christian historical fiction books.

**Rachel Hoel**

**Business Manager, Webmaster**



**Dawn Martin**

**Registrar**

Dawn brings to FBC a wide range of administrative experience including small business management, non-profit financial management and church administration. Life experience as a small business owner, homeschool parent and small group leader in the local church have given her a wide range of skills to serve the staff, faculty and students of FBC with excellence and empathy.

Dawn enjoys sharing life with Roger, her husband of 38 years, and their family, as well as tending a yard filled with gardens that provide many God-given learning opportunities.



**Lydia Carey Hall**

**Director of Student Life**

Lydia began taking classes at FBC in the fall of 2016 and graduated with her Associate's Degree in Biblical Studies in 2020. She has been a faithful youth leader at Tabernacle Church of Norfolk since she graduated high school in 2015. She enjoys using her spiritual gifts of listening, encouraging, and praying for others, and is now putting those into practice here at FBC. Lydia is newly married to Matt, who she met at church through their work with the youth. She has a passion for cross-cultural missions and holds her numerous short-term trips to Mexico very close to her heart. She and her husband are following God's lead as they begin married life and are keeping the mission field in their future sights. As for now, they are enjoying time with friends and family and continuing to serve their youth group.

# *Adjunct Faculty*

## **Bible and Theology:**

Pastor William Colvin, BS, MA, MDiv

Rev. Edward Haywood, MDiv

Rev. Al Hill, DMin

Dr. Eric Silverman, PhD

## **Christian Ministry:**

Rev. Bert Kirk, ThM, MDiv, BS

Rev. Michael Smith, MA, MDiv

## **General Education:**

Mrs. Renee Carey, MSI

Mrs. Cindy Kersey, MEd

Mr. D. Barry Iacono, MSA, CFP, EA NTPI Fellow

Mrs. Sarah Olbris, AAS, BSEd, VA Secondary Ed. Mathematics and Vocational Education

# 2023-2024 Teaching Faculty

Dr. Kevin Newman, ThD  
 Rev. Dale Parker, MDiv  
 Dr. B. Hathaway (Hap) Struthers, PhD  
 Mrs. Renee Carey, MSI  
 Mrs. Sarah Olbris, BSEd

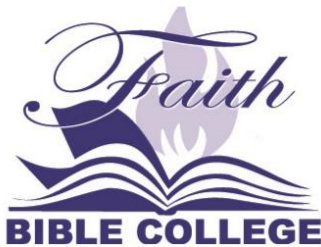
## Academic Calendar 2023-2024

<b>Fall Semester 2023</b>	
First Day of Classes	Monday, August 21
Add/Drop Ends	Sunday, September 3
Labor Day – No Classes	Monday, September 4
Fall Break – No Classes	Monday-Friday, October 9-13
Thanksgiving Break	Wednesday-Sunday, November 22-26
Last Day of Semester	Friday, December 8
<b>Spring Semester 2023</b>	
First Day of Classes	Monday, January 16
Add/Drop Ends	Sunday, January 29
Spring Break – No Classes	Monday-Friday, March 4-10
Last Day of Semester	Thursday, May 9
Commencement	Saturday, May 11
<b>Summer Term</b>	
TBD	

# Contact Us

We are located in the  
**Cross Roads Center**  
6330 Newtown Road, Suite 211  
Norfolk, VA 23502  
Phone: (757) 423-2095  
Fax: (757) 222-1341  
Email: registrar@faithbiblecollege.com

For more information, go to our website at  
[www.faithbiblecollege.com](http://www.faithbiblecollege.com)



Faith Bible College is a 501(c) (3)  
non-profit, post-secondary institution.  
All donations are tax deductible by law.



Faith Bible College is accredited by the Commission on  
Accreditation of the Association for Biblical Higher  
Education to grant certificates and degrees at the bachelor's  
level.



Faith Bible College is a religious institution exempt from  
state regulation and oversight in the Commonwealth of  
Virginia.